

MEMORANDUM

DATE: February 27, 2013

TO: D-5 County Extension Agents
Extension Agents-1890

FROM: Dr. Montza Williams
Assistant Professor and
4-H & Youth Development Specialist

SUBJECT: 2013 EAST DISTRICT 5 4-H HORSE SHOW

Important Dates Summary

May 1	State Validation Deadline
May 20	Exhibitor entry deadline on Connect including Drill and Precision team entries
May 24	Payment for all entries to 4-H Foundation
June 3	CEA entry Connect certification deadline
June 7	Coggins papers, release forms and signed ethics policy due to District Office
June 25	D5 Horse Show

The 2013 District 5 4-H Horse Show will be held Tuesday, June 25th at the Henderson County Fair Park Complex in Athens. The attached schedule includes classes listed in show order. Grounds will be open at 6:30 a.m. on the day of the show, with registration beginning at 7:00 a.m. For participants wanting to come in on Monday, the grounds will be open from 6:00 p.m. until 10:00 p.m.

The District Horse Show Planning Committee made the following decisions pertaining to this year's show. Please study this memo carefully, noting all changes being implemented.

The *2013 Texas Horse Show Rules and Regulations* will be posted at the TAMU Animal Science web page soon. When posted, this document can also be found on the Texas 4-H web page. 2013 rule changes and updates have always been distributed through the January – April Horse Power newsletter. Any changes or additions to the rules will be observed, as well. Other rules relative to our District Show are covered in this letter. Please encourage your exhibitors, leaders and parents to become familiar with all of these rules. It is ultimately the exhibitor's responsibility to know the rules of competition.

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REGISTRATION PROCESS

Entries must be made on 4-H Connect by midnight Monday, May 20, 2013.

No late entries will be accepted.

CEA 4-H Connect Process Checklist

- Facilitate the 4-H Connect entry process for county members
- Review submitted entries on 4-H Connect
- Enter horse validation numbers in applicable fields
- Confirm entries on 4-H Connect (prior to confirming, send any entries that need correcting back to members)
- Print out county invoice summary report from 4-H Connect

CEA Payment and Documentation Process Checklist

- Mail (do not fax) one copy of the current negative Coggins test result to the district office by June 7, 2013. Test results **MUST** be good through the show date.
- Mail exhibitor's original, signed ***Release of Harm and Ethics Policy*** forms to the district office by June 7, 2013.
- Complete and mail agent hotel expense request form (due May 31, 2013)
- Mail the 4-H Connect county invoice report and send one check per county covering all entries to the Texas 4-H Foundation. Make checks payable to "Texas 4-H Foundation - D5" and enter "Horse Show" in the memo line.

Texas 4-H Foundation
P.O. Box 11020
College Station, Texas 77842-1020

Check entries **THOROUGHLY** before confirming them on 4-H Connect. Be sure all information is complete and accurate.

IMPORTANT: An agent's 4-H Connect confirmation will certify that the entry meets all requirements, including horse ownership/registration issues, as provided in the Texas 4-H Horse Show Guidelines and in this letter.

- ▶ A District 5 Horse Show office fee of \$10 will be charged per contestant.
- ▶ Payments for entry in this event are due **before** the event. Entries must show as paid on 4-H Connect by noon the Friday before the event.
- ▶ Late payments will result in the 4-H member not being able to place or receive awards in the event. However, the member may still participate.

No refunds will be granted.

2013 District 5 Horse Show judge: Michelle Tidwell.

QUALIFYING EVENTS

4-H members (age 8 and in the third grade through 18 as of 8/31/2012) may compete in one or all of the qualifying divisions offered at the show. Classes will be offered by division at the District Show. A 4-H member must show in at least one class (must officially complete the class) in the Division in order to show in that Division at the State Horse Show. Exhibitors may show one horse per Division at the show or the same horse in all Divisions provided that the horse(s) were validated as projects by May 1. On 4-H Connect, each labeled section is a division in which only one horse may be entered. Each division being entered must have all applicable fields completed. Classes and entry fees are as follow.

Halter Division (1 horse per 4-Her)		Hunter Flat Division (1 horse per 4-Her)	
Registered 4-year-old & younger Geldings	\$10	Hunter Showmanship	\$10
Registered 5-year-old & older Geldings	\$10	Hunter Under Saddle	\$10
Grade Halter Geldings	\$10	Hunter Seat Equitation	\$10
Registered 4-year-old & younger Mares	\$10		
Registered 5-year-old & older Mares	\$10	Judged Western Division (1 horse per 4-Her)	
Grade Halter Mares	\$10	Showmanship	\$10
		Western Pleasure	\$10
Speed Events Division (1 horse per 4-Her)		Western Horsemanship	\$10
Barrels	\$10	Western Riding	\$10
Poles	\$10	Trail	\$10
Stakes	\$10		

The grade halter classes for geldings and mares may or may not be held at the District 5 Show pending the decision of the state committee. Classes are now under review.

Yearling Halter Gelding Futurity Division (1 horse per 4-Her)	\$10
Yearling Halter Filly Futurity Division (1 horse per 4-Her)	\$10
Yearling Longe Line Futurity Division (1 horse per 4-Her)	\$10
2 year old Futurity Division (1 horse per 4-Her)	\$25
(Must participate in 3 classes – Pleasure Pattern, Versatility, and Western Pleasure)	
3 year old Futurity Division (1 horse per 4-Her)	\$25
(Must participate in 3 classes – Pleasure Pattern, Trail, and Reining)	

Note: All futurity project horses must be shown at the District Show to be eligible for the State Show. Participants must be at least 12 years of age on September 1, 2012 to enter this division.

Futurity horses at the District Show must comply with the following State 4-H Futurity rules by May 1, 2013:

1. The horse must be solely owned by 4-H member, a brother, sister, parent or legal guardian as of May 1, 2013.
2. The horse must be in the 4-H member's management and care as of May 1, 2013, and will remain so from May 1, 2013 through the end of the District/State 4-H Horse Show.
3. 4-H member must agree to do all of the riding and training on the horse from May 1 through the District/State 4-H Horse Show and at no time allow any other person to ride or train horse.

All Futurity entries will be aged between 8:00 - 9:00 a.m. on Tuesday, June 25.

OPEN EVENTS

4-H members (age 8 and in the third grade through 18 as of 8/31/2012) may compete in any or all of the open events to earn awards. Members do not have to compete in these classes at the District Show in order to show in these classes at the State Show. They must, however, meet the entry deadline. Classes and entry fees are as follow.

Roping Division

Tie-Down Calf Roping	\$25
Breakaway Roping	\$25
Team Roping	\$25

Hunter Over Fence Division

Hunter Hack	\$10
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Stock Horse Division

Team Penning	\$25/person
Reining	\$10
Working Cow Horse	\$25
Stock Horse Trail	\$10
Stock Horse Pleasure	\$10

Team Roping: Each 4-H member enters as an individual and may only enter once. The partner can be any 4-H member who also is entered in the Team Roping class and may help as many times as needed.

Team Penning: 4-H'ers participating in this event can be a member of only one team and that team will compete with one go-round with the opportunity to advance to a final round. **All team members must be listed on each entry on 4-H Connect and each team penner's entry must be consistent in listing team partners.**

Ranch Sorting (District Division Only)

Ranch Sorting	\$25/person
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Ranch Sorting (District event only; will not be a class at the State Show): Ranch sorting is a two member team. All team members must be registered and entered in 4-H Connect. Rules are attached.

Drill/Precision Team Competition: Entry for drill and/or precision teams will be made on 4-H Connect. Entries will be made individually and a fee of \$10.00 will be charged to each entry. Members must list their team name on the Connect entry. No pre-recorded introductory commentary will be allowed prior to or during the competition. Each team will be introduced by the announcer prior to the performance. Awards will be presented to first through third places.

Jackpot Classes:

For an additional \$15 paid on site while picking up show materials, 4-H members can enter the following classes for jackpot cash. Awards will be paid through three places (100% of the class entries received on site will be divided).

Barrels – Ranch Sorting – Tie-Down, Breakaway, and Team Roping

Classes will be offered at the scheduled time as published in this letter and as posted. Rules and guidelines will be observed as distributed in this letter and the Texas 4-H Horse Show rules. Participation in the Jackpot Classes is open to all Horse Show participants.

ADDITIONAL RULES & INFORMATION

Additional information relative to the District Horse Show includes the following:

- 1) Any 4-H member who has validated his/her horse project by May 1, 2013 is eligible to enter the District 5 4-H Horse Show.
- 2) No late entries will be accepted after entries close at midnight on Monday, May 20, 2013.
- 3) Current negative EIA (Equine Infectious Anemia, also called "Coggins" or "Swamp Fever") test, to be valid through the District Show, is to be submitted for each horse entered in the show. A veterinarian will be spot-checking during the Show.
- 4) Stalls and RV spots can be reserved and paid for on 4-H Connect. Stalls and RV spots at the show will be available beginning on Monday evening for \$20.00 (when paid in advance on 4-H Connect). Stall assignments will be made prior to the show so that county groups can be stalled together. Shavings can also be ordered with your entry on 4-H Connect at a cost of \$7 per bag. The fair complex no longer allows outside shavings to be brought in. If not paid in advance on 4-H Connect, stalls and RV spots will be available at the show on a first-come, first-served basis and will cost \$30 **cash** per day. Shavings will also be available at the same cost of \$7 per bag. No checks or credit cards will be accepted at the show.
- 5) A concession stand will be operated throughout the day.
- 6) Individual contestants are required to pick up their contestant packet at the registration area prior to showing.
- 7) Awards will be presented to:
 - Belt buckles to:
 - Champion and Reserve Champion Gelding
 - Champion and Reserve Champion Mare
 - Champion and Reserve Champion Judged Western Division
 - Champion and Reserve Champion Speed Events Division
 - Champion and Reserve Champion Stock Horse Division
 - Champion and Reserve Champion Hunter Flat Division
 - Champion and Reserve Champion Roping Division
 - Ribbons to 1st - 10th place winners in all classes
 - High-Point County (for total show)
 - 1st through 3rd place winners of Drill Team Competition; county and individual awards

Total points earned in the Team Penning class will be given to all team members. Points earned in Team Roping will be given to the individual entered. The same point system will be used for the Drill Team competition as is used in the rest of the show with points being awarded to the county. Ranch Sorting points will not be included in any of the buckle awards since it is a district event only but points earned in this class will be included for high point county. Points will be awarded to counties based on the number of entries in the class.

- 8) For speed events except the Stakes Race, participants and horses will be allowed to exit through the alley. A gate will be closed behind the alley between it and the barn. However, if a participant wishes to have the arena gate closed during his run, he must let the class

coordinators/gate men know. It will be the option of the participant to run with an open or closed arena gate. The alley gate will be closed.

- 9) Team Ropers, Calf Ropers, Break-away Ropers, and Team Penners will have one full go, with no more than 10 entries advancing to a final round.
- 10) A two-arena system will be used. **See schedule for further information.**
- 11) Electronic devices (such as but not limited to walkie-talkies, cell phones, ear pieces) may not be used by contestants.
- 12) The working orders for performance classes are drawn randomly and printed in the official show program. Events are scheduled in the most logical sequence considering contestants showing a horse in more than one event.

Participants should carefully look at the Show class order and, if a problem is anticipated with the Show schedule, contact show officials. If warranted, officials will make a working order change at the registration desk. **REQUESTS FOR CHANGES NEED TO BE MADE AS EARLY AS POSSIBLE.**

- 13) All participants will compete under like conditions . . .
 - o For speed events, two (2) people will be working inside the arena.
 - o Spectators will be allowed to sit anywhere in stands.
 - o Announcers will make announcements as needed.
 - o Events will be managed consistently and the same as for any other show.
- 14) No trucks and/or trailers will be allowed in the barns.
- 15) For the safety of individuals and their horses, all dogs on the show grounds must be on a leash. Violators may be subject to dismissal from the Show.
- 16) Any and all accidents must be reported to show officials.
- 17) Only participants may ride or work horses on the show grounds and must be wearing a contestant back number.
- 18) The use of tobacco products by exhibitors on show grounds is prohibited.
- 19) It is the responsibility of the exhibitor to know the rules of competition which include tack and equipment requirements.
- 19) A list of hotels can be found on the Athens Chamber of Commerce website at:
<http://www.athenscc.org/accomodations-hotel.htm>

A list of responsibilities for the District Show is attached. Examine this list carefully now and be prepared to carry out your responsibilities completely. Please supply this information to all leaders from your county assisting with this event. Should you have questions or concerns regarding your duties, please call now.

SPECIAL NOTICE:

All agents with assigned duties for the district show are expected to attend, regardless of whether or not 4-H'ers from the county are participating in the show.

It is imperative that we have all agents available throughout the day to assist with non-assigned needs as they arise.

TEXAS 4-H HORSE SHOW INFORMATION

At this time it looks as if the State 4-H Horse Show entries will be made as they have been in the past. The state 4-H horse show will be held in Abilene July 20 – 27, 2013.

Any 4-H member planning to participate in the Texas 4-H Horse Show MUST SUBMIT ONE ENTRY FORM PER HORSE before the books close at the conclusion of the show. ALSO, A SEPARATE PAYMENT MUST BE MADE FOR EACH ENTRY (HORSE) AND BE ATTACHED TO EACH ENTRY FORM; i.e., one check per contestant per horse (Only exception: Drill Team/Precision Riding).

TEXAS 4-H HORSE SHOW REGISTRATION DEADLINES

Books Open June 25th Noon

Books Close June 25th Conclusion of Show

Agents will receive State 4-H Horse Show entry forms, registration procedures, schedule, information, etc., from the District office in the spring (usually May) for distribution - PRIOR TO THE DISTRICT SHOW - to potential State Show participants. State Show materials will also be made available during the District Show.

Please contact us if you have any questions regarding any part of the District Horse Show.

cc: Dr. Chris Boleman
Dr. Darrell Dromgoole
Dr. Dennis Sigler
Mrs. Shelia Lewis
Mr. Ron Woolley

LIST OF RESPONSIBILITIES
EAST DISTRICT 5 4-H HORSE SHOW
Henderson County Fair Park Complex, Athens, Texas
June 26, 2012

AGENT & LEADER ASSIGNMENTS

Division Superintendents:

▶ Generally coordinate show divisions.

Halter Division:	Sarah Bolt
Speed Division:	Lane Dunn
Hunter Divisions:	Nicci Ahart
Judged Western Division:	Sarah Bolt
Roping Division:	Mark Currie
Futurity Divisions:	Sarah Bolt and Nicci Ahart
Stock Horse Division:	Mark Currie

Judge:

Mark Currie has secured Michelle Tidwell.

- ▶ Secure judge and agree on fee.
- ▶ Acquaint judge with rules, regulations and judging assignments.

Veterinarian Services:

Rick Hirsch to secure.

- ▶ Will age Futurity entries.
- ▶ Spot check for Coggins test and health papers.

Safety Committee:

Division Superintendents as appropriate
Rick Hirsch, Henderson County
Chad Gulley, Smith County
Lee Dudley, Panola County
Nicci Ahart, Rusk County
Shelia Lewis, DEA
Montza Williams, District 4-H Specialist

- ▶ Will meet to look at facilities and make recommendations to committee that will make event safe for everyone involved.

Ring Stewards:

Henderson County Volunteers
(Rick Hirsch and Jackie Cole to make contact.)

- ▶ Follow judge's instructions on lining up entries in arena.
- ▶ Relay class lists between tabulators and judge.
- ▶ Attend to judge's needs during show.
- ▶ Post and/or announce western horsemanship and reining patterns before show.
- ▶ Provide head phones for ring stewards and show announcer.

Announcers & Public Address System:

John Toner, Arena 1
Brock Fry, Arena 1 (Drill/PR)
Ryan Merrel, Arena 2
Blaine Jernigan, Arena 2

- ▶ See that PA system is working well before show.
- ▶ Set up any PA systems needed.
- ▶ Announce show.
- ▶ Provide PA system for warm-up pen/back of arena.

**LIST OF RESPONSIBILITIES
(continued)**

**Walkie-Talkies/Headsets
Microphones/Bullhorns:**
Henderson County
District Office – Overton

- ▶ Provide Communication devices for ring personnel and announcers

Timers:
Henderson County
Sabine County

- ▶ Provide timers.
- ▶ Operate timers (and official stop watch) and report results to tabulators.
- ▶ See to dismantling timers.

Awards:
District Office
Alyssa Puckett, Polk County
Distribution:
Jessica Stahn, Upshur County
District Council Officers

- ▶ Purchase awards and buckles in accordance with committee decisions.
- ▶ Arrange for engraving.
- ▶ Organize and distribute awards at show.

Tabulations:
Cary Sims, Angelina County
Alyssa Puckett, Polk County
Jackie Cole, Henderson County

- ▶ Set up tabulation area as appropriate.
- ▶ Give class sheets to judge, ring stewards, gate-men, announcer, and others as needed.
- ▶ Post results following each class.
- ▶ Determine state qualifiers and high point winners.
- ▶ Turn in complete results to District Office.

**Registration (district packets and state
signup):**
Jessica Stahn, Upshur County
Ashley Pellerin, Smith County

- ▶ Distribute contestant materials to contestants. (contestant numbers, pins, catalogs)
- ▶ Distribute State Horse Show information and entry forms.
- ▶ Collect entry forms and fees for State Horse Show.

Grievance Committee:
Rick Hirsch, Henderson County
Cary Sims, Angelina County
Randy Reeves, Harrison County
Jamie Sugg, Nacogdoches County
Sarah Bolt, Smith County
Shelia Lewis, DEA
Montza Williams, District 4-H Specialist

- ▶ Be available to hear appeals during show.
- ▶ Follow *Rules for Texas State 4-H Horse Show*.
- ▶ Render a decision in case of appeal.
- ▶ Appeals fee: \$100.00 cash

Entry Processing, Program Printing, Contestant Materials:
District Office, Overton

State Horse Committee Representatives:

Sarah Bolt, Smith County
Nicci Ahart, Rusk County

**LIST OF RESPONSIBILITIES
(continued)**

Class Coordinators: Responsibilities include arranging for equipment, lineup and all other jobs related to conducting the class efficiently. Please be sure your volunteers are well trained to conduct their assigned responsibilities. Individual class information will be distributed to counties.

<u>Class</u>	<u>Agents/Volunteer Responsible</u>
Showmanship at Halter.....	Sarah Bolt, Alex Shook
Halter Classes.....	Clint Perkins, Hugh Soape
Longe Line.....	Blaine Jernigan
Western Pleasure.....	Nicci Ahart, Sarah Bolt
Western Horsemanship.....	Rick Hirsch, Jamie Sugg
Western Riding.....	Aaron Sumrall, Rick Hirsch, Randy Reeves (gate will not be used)
Trail and Stock Horse Trail	Willie Arnwine, Randy Reeves, Kent Powell, Jo Smith, Doug Weir Sarah Bolt, Clint Perkins
All Hunter Classes..... <i>(Hunter Hack at minimum height)</i>	Kent Powell, Jo Smith, Truman Lamb
Reining.....	Clint Perkins, Ryan Merrel
Collars for Team Penning.....	District Office
Team Penning/All Roping Classes/Working Cow Horse/Ranch Sorting.....	Mark Currie Randy Reeves, Ryan Merrel, Chadd Caperton Hugh Soape, Jamie Sugg, Aaron Low, Clint Perkins John Toner, Chad Gulley, Lee Dudley, Armon Hewitt, Lane Dunn
Flaggers (roping).....	Mark Currie to secure
Flaggers (team penning).....	Brock Fry, Ryan Merrel
Speed Classes.....	Line-up: Lane Dunn, Truman Lamb Poles: Chadd Caperton, Jasper County Volunteers Barrels: Lee Dudley, Panola County Volunteers Stakes: Jerry Nickerson, San Augustine Volunteers Brock Fry
Cattle (for roping and penning events).....	Mark Currie, Chad Gulley
Drill.....	Brock Fry, Randy Reeves, Lane Dunn, Armon Hewitt

Due in the District Office by May 31, 2013

TO: District 5 4-H
Texas AgriLife Extension Service
PO Box 38
Overton, TX 75684

RE: 2013 East District 5 4-H Horse Show

The District 5 Horse Show will be providing one (1) night's hotel lodging on Monday evening for agents working the District 5 4-H Horse Show. The hotel expense, based on double occupancy, will be reimbursed to you following the show. You will be responsible for making your own reservations and communicating with fellow agents to secure a roommate. However, in order to make the reimbursements, the District Office will need to know by **May 31, 2013** your intent for claiming the expense. You will have to submit the receipt following the show to receive the reimbursement.

Please sign below and return this form to the District Office so that the appropriate forms can be initiated and processed.

Agent signature:



Educational programs of the Texas AgriLife Extension Service are open to all people without regard to race, color, sex, disability, religion, age, or national origin. The Texas A&M University System, U.S. Department of Agriculture, and the county Commissioners Courts of Texas Cooperating